

IMPORTANT INFORMATION ABOUT GUARDIANS

Please note: Every overseas student (including those over the age of 18) is required to have a guardian before starting at the School. Your son or daughter will not be allowed to start at the School until guardian contact details have been sent to the Admissions Department.

Overseas students are looked after very well during term and have a number of people in school to care for them. However, during the holidays and half-terms (and some weekends during term-time) the School will close. During these times, it is very important that someone responsible can look after your child. Every parent of an overseas student is therefore required to appoint a guardian.

What is the role of the guardian?

The welfare of your child is extremely important to us and we believe the role of the guardian plays an essential part in the overall pastoral care of your child.

As well as looking after your child in the holidays, the guardian will also be required to take full responsibility for your child in the event of illness, suspension or in an emergency.

The guardian needs to:

- Be over 25 years of age
- Live in the UK – and ideally within two hour’s travelling time from Cheltenham (i.e. close enough for travelling to and from during a weekend)
- Be able to correspond with the School in English
- Be a friendly point of contact and someone who is capable of providing appropriate supervision and pastoral care.
- Help students make travel arrangements and provide accommodation at the start and end of terms if necessary

A good guardian will also be a friendly point of contact for someone outside the school and will also act as a link between school and home, taking an interest in your child’s progress and attending Parents’ Meetings.

How is a guardian appointed?

Parents are responsible for appointing a guardian. (Dean Close is not able to arrange guardians for students because UK laws require a separation of responsibilities). Advice about appointing a guardian can be found at:

www.ukboardingschools.com/advice/getting-ready/uk-guardians

and details of guardian organisations at:

<http://www.aegisuk.net>

Please make sure you return the enclosed Guardian Form to the School before the start of term. Every overseas student (including those over the age of 18) is required to have a guardian before starting at the School.