



Parent/Guardian Information

Logistics

March 2021

This information is intended to provide parents/guardians with further details of the logistics put in place at DCPS.

Lateral Flow Device Testing for staff; pupils in Boarding, Year 7 and Year 8

Further information on Lateral Flow Device Testing for all staff; pupils in boarding, Year 7 and Year 8 will be sent out to parents in these groups only. These details will include:

1. Procedure for the testing of day pupils before 8th March including
 - Date and time of testing
 - Location
2. Information on the two subsequent tests that will be conducted in school
3. Information for parents of day pupils for the ongoing home testing and how kits will be distributed

Daily Drop Off for pupils in Years 3 to 5

Parents should remain in their cars when dropping off children. Drop off for Years 3 to 5 may be at the following points:

1. Between 8.00am and 8.20am parents may drive up **Fortfield Drive** and pupils can be dropped off at the CPA. In common with last term, signs and staff will be in place to direct drivers. House parents will be present to assist parents and children.
2. **Sports Hall Drive**. Parents **must not** walk beyond the sports pavilion.
3. Through **Shelburne Road pedestrian gate**, but parents **must not** proceed beyond the Pre-Prep entrance to school.

Please note:

- All pupils need to be on site by 8.20am.
- Parents with children in different year groups should use the drop off point for their youngest child.
- Parents who drop off pupils **late** (after 8.20am) must drop off at the front of school.
- As many pupils as possible are urged to walk or cycle to school. Extra cycle racks have been provided and children walking or cycling to school may enter through the front entrance to school.
- The school bus (operated by Eagle Line) will operate as normal from 8th March on the timetable of services operated in September.

Daily Drop Off for pupils in Years 6 to 8

Parents should remain in their cars when dropping off children. Drop off for Years 6 to 8 may be at the following points:

1. Between 8.00am and 8.20am parents may drop off pupils at the **front of school**. Staff will be present to assist parents and children.
2. **Sports Hall Drive**. Parents **must not** walk beyond the sports pavilion.
3. Through **Shelburne Road pedestrian gate**, but parents **must not** proceed beyond the Pre-Prep entrance to school.

Please note:

- All pupils need to be on site by 8.20am

- Parents with children in different year groups should use the drop off point for their youngest child.
- As many pupils as possible are urged to walk or cycle to school. Cycle racks have been provided and children walking or cycling to school may enter through the front entrance to school.
- The school bus (operated by Eagle Line) will operate as normal and the details that have been previously published remain the same.

Daily Pick up times at the end of school day

Parents are asked to remain in their cars when collecting their children.

- These are staggered collection times, but **all from the front of school** unless otherwise arranged.
- Members of staff will be on duty at the front of school and will assist in bringing children to the front of school.
- Parents of day pupils requesting for their child to be supervised after 5.15pm must email the school office dcpsoffice@deanclose.org.uk. This provision ends at 6.00pm, Monday to Friday.
- In case of emergency or delay, please ring the Front Office on 01242 512217 from 8.00am - 5.00pm.

Pick up times

At the end of the school day we would like to offer the opportunity for pupils in Years 6-8 to socialise with their peers in the Day houses and outside on the field, supervised by a member of staff:

Year 6: Yeaman

Year 7: Oaksey

Year 8: Deacon

Therefore, if pupils in Years 6-8 would like to take up this opportunity, please could parents ensure they are aware of the later pick up times for each year. These are designed to try and ease the congestion during pick up at the front of school.

Monday to Thursday

Years 3-5 collection times from 4.15 – 5.15pm

Year 6 - collection times from 4.15 – 5.15pm (***Year 6 will be in day houses until 4.45pm***)

Year 7 and 8 - collection times from 4.15 – 5.15pm (***Years 7-8 will be in day houses until 5.00pm***)

Wednesday (parents in Years 7-8 please note the later pick up time for pupils in these year groups to enable them to have an extended games session)

Year 3 and 4 - collection times from 4.00 – 5.15pm

Year 5 and 6 - collection times from 4.00 – 5.15pm

Year 7 and 8 - collection times from 4.15 – 5.15pm

Friday

Year 3 and 4 – collection times from 4.15 – 5.15pm

Year 5 and 6 – collection times from 4.15 – 5.15pm

Year 7 and 8 – collection times from 4.15 – 5.15pm

Saturday

Year 6 (optional for day pupils)

Year 7 and 8 - collection times from 12.00 – 12.15pm

Saturday Morning School

For pupils in Years 6, 7 and 8

8.00am to 12.00pm

Years 7 to 8 Pupils

All pupils in Years 7 and 8 should attend Saturday school as normal, where there will be a programme of two academic lessons until 10.15am, followed by physical activities. The school day will end at 12.00pm.

Year 6 Pupils

This year we are introducing optional Year 6 activities on Saturday mornings. Your child will be able to choose between not coming in until fixtures begin (when these restart) or coming in as usual to take part in new activities. These are designed to enable children to follow their own interests - or indeed, to develop new ones. They are split into three groups:

- A physical activity
- A philosophical or thoughtful activity
- A combined humanities-IT activity.

We know children may wish to attend on some Saturdays and not on others, so children will be able to dip in and out of them as they wish - or even do some additional work at home! We are, as ever, mindful of the COVID safety guidelines and social distancing will be maintained throughout. As the activities involve only Year 6, there are opportunities for pupils to mix with more children from their year group.

Years 3-4 Saturday Swimming

Saturday morning swimming for Years 3 and 4 will continue as in the Michaelmas Term (Year 4 8.00-8.35am; Year 3 8.45-9.20am) starting on Saturday 13th March.

Calendar

Due to the need for continuing flexibility, there will be no printed calendar, only an online version.

Please click [here](#) for direct access to the calendar and please click [here](#) to subscribe to the calendar.