



COVID-19 LATERAL FLOW TESTING AT HOME

STEP-BY-STEP GUIDE

UPDATED FOR SCHOOL REOPENING 8/3/21

25-02-2021

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This guide assumes you are following the testing instructions included in your home testing kit.

If you have specific questions that can't be answered in the instruction leaflet please email covid@deanclose.org.uk for help or to arrange further training.

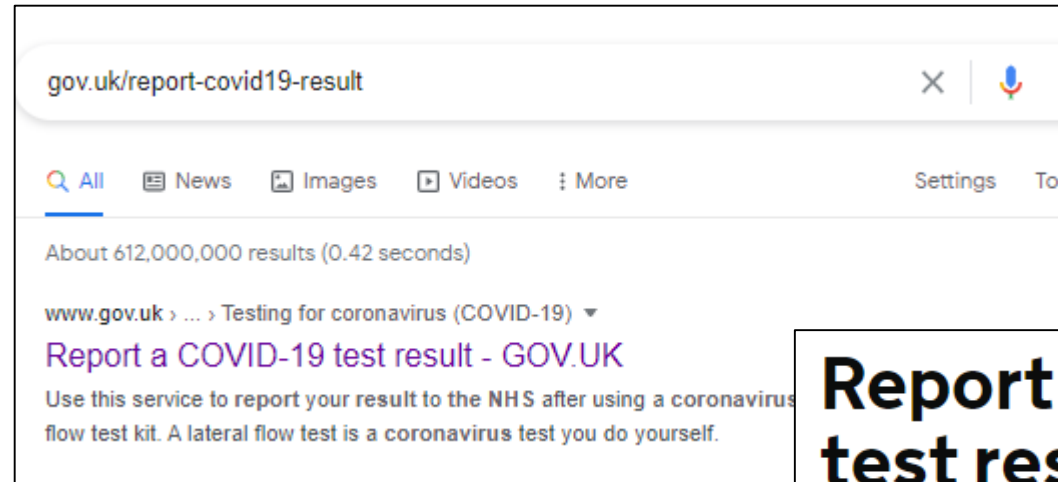
As of 25/2/21 you are expected to test yourself twice a week using the kits provided. Your tests should be 3-5 days apart. The time of day, or what days of the week, are up to you.

If you get a NEGATIVE result you do not need to inform the school.

If you get a POSITIVE result please self-isolate with your household immediately, inform your line manager or house parent, and email covid@deanclose.org.uk to arrange a confirmatory PCR (laboratory) test.

Step 1.

Navigate to
[gov.uk/report-covid19-result](https://www.gov.uk/report-covid19-result)
from your computer or
mobile device



Step 2.

Click green 'start now'

Report a COVID-19 test result

Use this service to report your result to the NHS after using a coronavirus (COVID-19) lateral flow test kit.

A lateral flow test is a coronavirus test you do yourself. It shows you the result on a handheld device that comes with the test.

Report the result:

- every time you use a lateral flow test kit
- as soon as possible after you get the result

You cannot report a result after more than 24 hours.

[Start now >](#)

Step 3.

Who are you reporting a result for?

- Myself
- Someone else

Continue

Step 4.

Click here if you've already made an NHS login, or if you'd like to make one now (this is optional and may save you time in the future). If you have already made an account you will be able to skip some of the demographic questions.

Click here to register without making an NHS login. The rest of this guide will assume you have clicked this button.

Would you like to sign in or create an account to save your details?

- Sign in or create an account**
We'll save your details each time you report a test result. Creating an account only takes 2 minutes and you'll save 5 minutes when reporting each test result.
- Continue without an account**
Your details won't be saved for future tests and all information will have to be re-entered.

Continue

Step 4 cont'd

NHS NHS login

Enter your email address

Email address

Continue

What is NHS login?

You can use your NHS login to access health websites and apps that have the NHS login button. If you do not have an NHS login, enter your email address to set one up.

NHS NHS login

[← Back to: Enter your email](#)

Enter your password

Enter your password to log in.

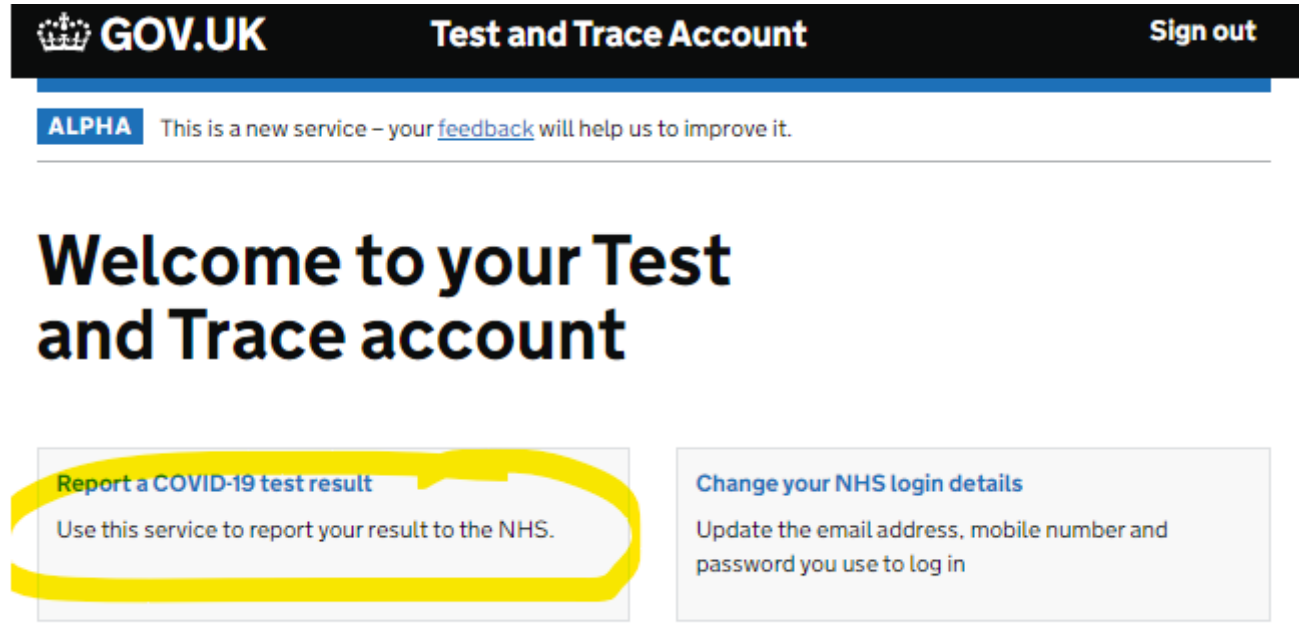
Password


 [Show](#)

[Forgotten your password?](#)

Continue

Step 5.



 **GOV.UK** **Test and Trace Account** [Sign out](#)

ALPHA This is a new service - your [feedback](#) will help us to improve it.

Welcome to your Test and Trace account

[Report a COVID-19 test result](#)
Use this service to report your result to the NHS.

[Change your NHS login details](#)
Update the email address, mobile number and password you use to log in

Step 6.

ALPHA This is a new service – your [feedback](#) will help us to improve it.

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Who was the test for?

If you're reporting a result for someone else, answer for them.

- A care home
- A school, college or other education provider
- The NHS as part of staff testing (NHS England, Wales and Northern Ireland only)
- An employer (not listed above) as part of their workplace testing programme
- None of the above

Continue

Step 7.

Type in 'Dean Close' (case sensitive) and choose your school from the drop down

What's the name or postcode of the school or college?

Enter the name of the school or college or its postcode and select from the options provided. This is case sensitive.

If you cannot find it, enter the full postcode on its own.

Name or postcode of school or college

Enter 3 or more characters

Dean Close
Dean Close Preparatory School (GL51 6QS)
Dean Close School (GL51 6HE)
Dean Close St John's (NP16 7LE)

Continue

Step 8.

Enter in a date and approximate time to take your test. You can enter your test results up to 24 hours after taking your test.

When did you take the test?

You must report your result as soon as possible after taking the test.

If you took the test more than 24 hours ago, take another test and report that result straight away.

Select a date

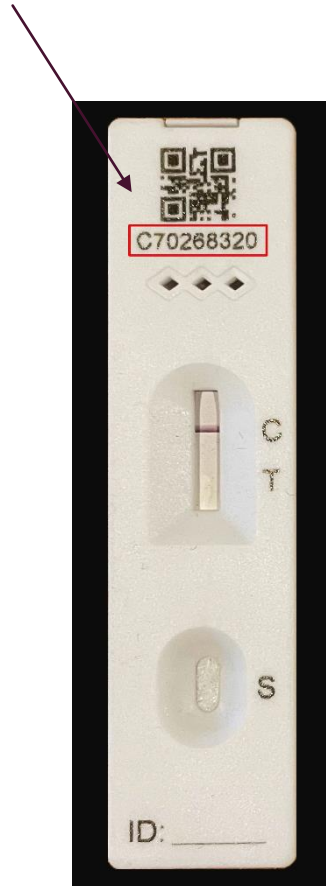
- Today, 25 February 2021
- Yesterday, 24 February 2021

Continue

Step 9.

Enter the number of your test (written at the top of your test under the QR code).

You can either type it in manually or use the SCAN button to use your phone/computer camera



What's the test strip ID number?

This is printed on the test strip (under the barcode).

► [What does a test strip ID number look like?](#)

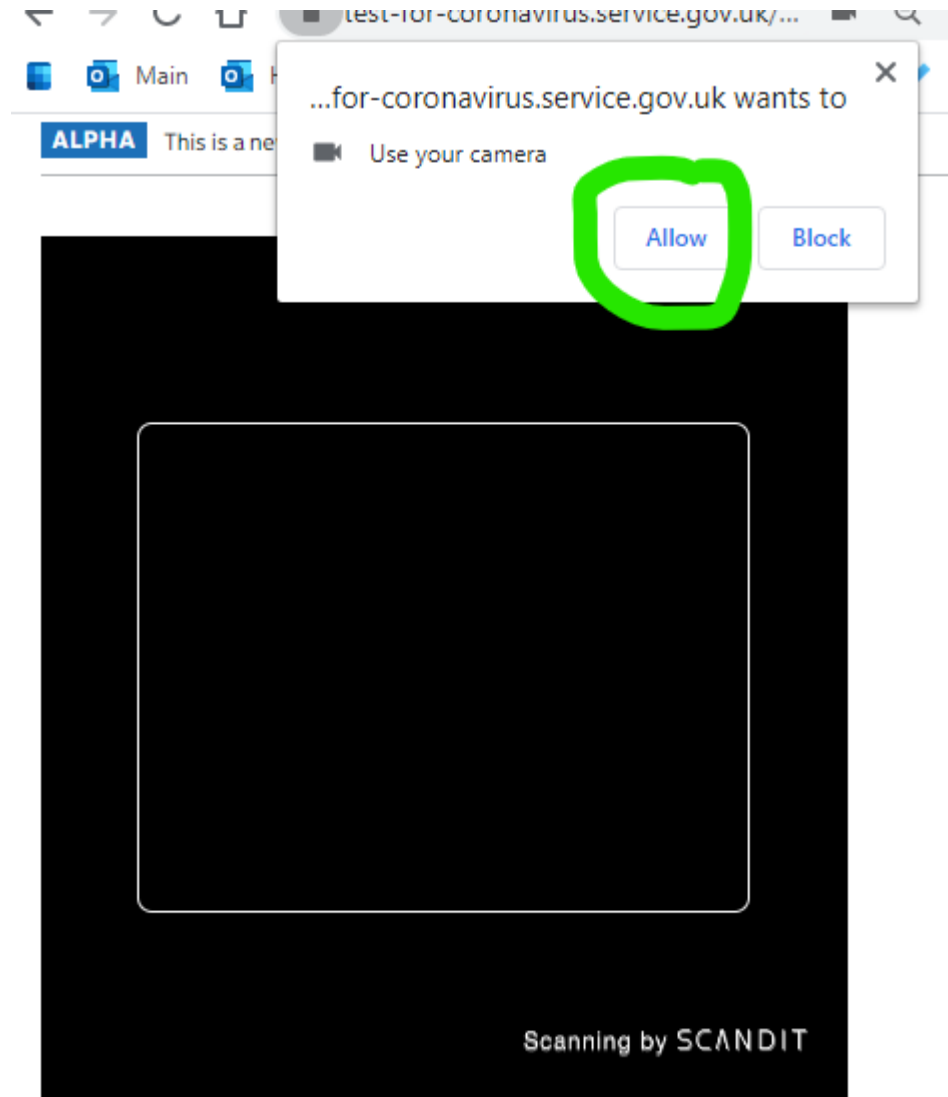
Scan test strip barcode

Test strip ID number

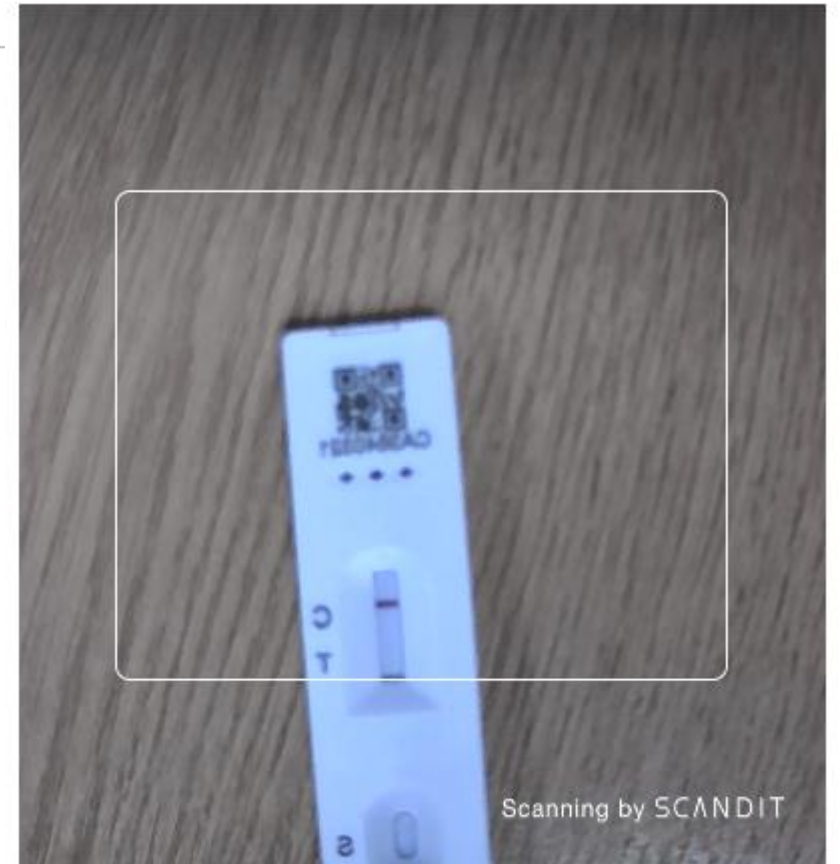
Confirm strip kit ID number

Continue

Step 9a.



Cancel



Cancel

Step 9b.

What's the test strip ID number?

This is printed on the test strip (under the barcode).

▶ [What does a test strip ID number look like?](#)

Scan test strip barcode

Test strip ID number

CA3640321

Confirm strip kit ID number

CA3640321

Continue

Some steps are skipped for people who have done a previous test using their NHS account.

Step 10.

 **Report your COVID-19 test result**

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[< Back](#)

What's your name?

If you're reporting a result for someone else enter their name.

First name

Last name

[Continue](#)

Step 11.

What's your date of birth?

If you're reporting a result for someone else enter their date of birth.

For example, 31 3 1980

Day	Month	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

Continue

Step 12.

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Where in the UK do you live?

If you're reporting a result for someone else, answer for them.

- England
- Scotland
- Northern Ireland
- Wales

Continue

Step 13.

What's your gender?

If you're reporting a result for someone else enter their gender.

- Male
- Female

Continue

Step 14.

What is your ethnic group?

This will help us understand how coronavirus is affecting people of different ethnic backgrounds. If you're reporting a result for someone else enter their ethnicity.

- Asian or Asian British**
Includes any Asian background, for example, Bangladeshi, Chinese, Indian, Pakistani or other East or South Asian
- Black, African, Black British or Caribbean**
Includes any Black background
- Mixed or multiple ethnic groups**
Includes any Mixed background
- White**
Includes any White background
- Another ethnic group**
Includes any other ethnic group, for example, Arab

or

- Prefer not to say

Continue

Step 15.

What's the first line of your address and home postcode?

Enter the first line of your address and home postcode (ideally the one you gave your GP).

First line of address

Postcode

Continue

Step 16.

Do you know your NHS number?

It's OK if you do not, you can still continue.

It's 10 digits long, and usually on prescriptions or a hospital or GP letter.

In Scotland, it's known as a CHI number. In Northern Ireland, it's known as an H&C number.

[How to find your NHS number](#)

- Yes, I know my NHS number
- No, I do not know my NHS number

Step 17.

Enter the result of your test here.

If it is POSITIVE please also email your House Master/
Line Manager and covid@deanclose.org.uk.

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What's the result?

Use the test kit instructions to answer this.

- Positive
- Negative
- Invalid

Report result

Step 18.

Check answers and report result

Who test was for	A school, college or other education provider	Change
Institution name	Dean Close School	Change
Country	England	Change
Test date	25 February 2021	Change
Test strip ID number	CA3640321	Change
Name		Change
Date of birth		Change
Gender		Change
Ethnic group		Change
Ethnic background		Change
First line of address and postcode		Change
NHS number known		Change
Email		Change
Mobile		Change
Result	Negative	Change

Report result

If your test is **NEGATIVE** please continue to attend school/work as normal, following government guidance. You do not need to notify the school.

If your test is **POSITIVE** you must arrange a confirmatory PCR test from an NHS test site or through the school. Contact covid@deanclose.org.uk for more information.

You and your household must self isolate immediately. DO NOT COME TO SCHOOL. If you are a residential staff member or pupil return to your living space immediately and notify your household.

You reported a negative coronavirus test result

It's likely you were not infectious when the test was done

What you need to know

You only need to self-isolate if:

- you get symptoms of coronavirus
- someone you live with tests positive, or has symptoms and has not been tested yet
- you've been traced as a contact of someone who tested positive

[Report another test result](#)